

BEFORE YOU BEGIN, ENSURE THE FOLLOWING:

- YOU USE 'CLEINT ACCESS' UTILITY
- YOUR TRUCKLOAD RATE CARRIER SPREADSHEET IS PROPERLY FORMATTED
- THE TRUCKLOAD CARRIER IS DEFINED PROPERLY IN CALCRATE CARRIER MAINTENANCE (OPTION 2, SUB OPTION 1)

```
13:29:58                               CalcRate
CALC02R                                CARRIER MAINTENANCE

Enter Carrier & Warehouse Code ADST A1 
```

TL CARRIER RATE SHEET (BY POINT) EXAMPLE

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
	SCAC	Origin WHSE	DIR	EQ code	State	City	Dest. From	Dest. To	Effective Date	CPM	CWT	Flat	Expiration Date	Min Wgt	Max Wgt	Add On\$	
2	ADTS	CH	O	**	AL	ALBERTVILLE	35950	35950	20190423	2.15							
3	ADTS	CH	O	**	AL	ALICEVILLE	35442	35442	20190423	1.82							
4	ADTS	CH	O	**	AL	ANNISTON	36207	36207	20190423	1.78							
5	ADTS	CH	O	**	AL	BESSEMER	35020	35020	20190423	1.78							
6	ADTS	CH	O	**	AL	BIRMINGHAM	35217	35217	20190423	1.78							
7	ADTS	CH	O	**	AL	BRUNDIDGE	36010	36010	20190423	1.75							
8	ADTS	CH	O	**	AL	CLANTON	35045	35045	20190423	1.82							
9	ADTS	CH	O	**	AL	CULLMAN	35055	35055	20190423	1.78							
0	ADTS	CH	O	**	AL	GENEVA	36340	36340	20190423	1.82							
1	ADTS	CH	O	**	AL	MADISON	35756	35756	20190423	1.92							
2	ADTS	CH	O	**	AL	MCCALLA	35111	35111	20190423	1.78							
3	ADTS	CH	O	**	AL	MONTGOMERY	36108	36108	20190423	1.82							
4	ADTS	CH	O	**	AL	OPELIKA	36801	36801	20190423	1.75							
5	ADTS	CH	O	**	AR	BENTONVILLE	72712	72712	20190423	1.63							
6	ADTS	CH	O	**	AR	CLARKSVILLE	72830	72830	20190423	1.76							
7	ADTS	CH	O	**	AR	FAYETTEVILLE	72701	72701	20190423	1.63							
8	ADTS	CH	O	**	AR	FORDYCE	71742	71742	20190423	1.76							
9	ADTS	CH	O	**	AR	FORREST CITY	72335	72335	20190423	1.51							
10	ADTS	CH	O	**	AR	LITTLE ROCK	72204	72204	20190423	1.76							
11	ADTS	CH	O	**	AR	NORTH LITTLE ROCK	72117	72117	20190423	1.76							
12	ADTS	CH	O	**	AR	SEARCY	72143	72143	20190423	1.76							

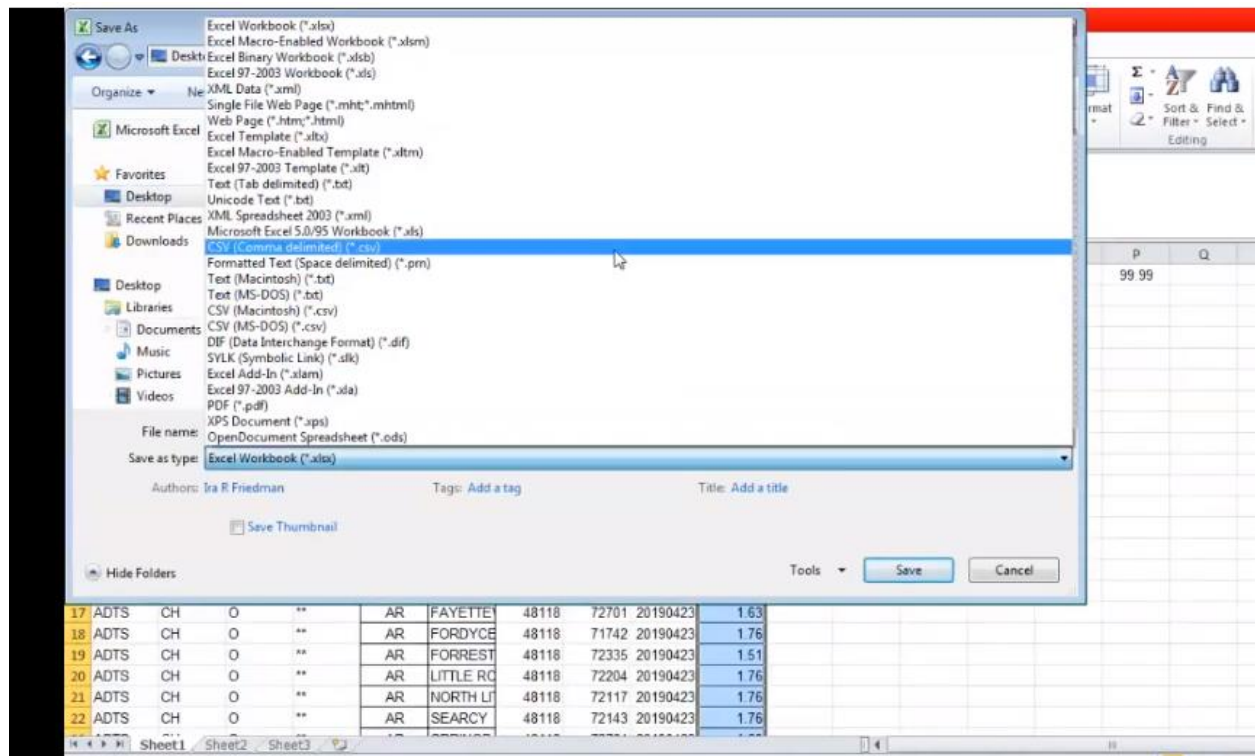
INSTRUCTIONS PAGE – NOTE ROW 2 WHICH SHOWS THE FORMAT FOR EACH CELL

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
	SCAC	Origin WHSE	DIR	EQ code	State	City	Dest. From	Dest. To	Effective Date	CPM	CWT	Flat	Expiration Date	Min Wgt	Max Wgt	Add On\$	
2	XXXX	XXXXXX	X	XX	XX	XXXXXXXXXXXXXX	XXXXXX	XXXXXX	99999999	99.99	99.99	9999.99	99999999	99999	99999	99.99	
4	ABCD	OW	O	**	NJ				2006101	1.25			20061231				
5	DO NOT CHANGE THE FORMAT OF EITHER WORKSHEET!																
7	Header lines in red must be identical on every line in a single worksheet.																
8	SCAC - Required on every line and must match the code used in CalcRate.																
9	ORIGIN WHSE - Required on every line and must match the code used in CalcRate.																
10	DIRECTION - Required on every line and must be either an "O" for Outbound or an "I" for Inbound.																
11	EQUIPMENT CODE: Required on every line and match the code used in CalcRate.																
12	NOTE: If the carrier does not have different rates by type of equipment, than default to "**"																
13	Detail lines in yellow. Note that "City" only appears in the Point Rate worksheet.																
14	STATE: Required and must match two position state/province code in CalcRate																
15	CITY: This Required field only appears in the point rates option and can show the text description of the destination from/to range																
16	FROM/TO: Optional; If blank, then we assume the DESTINATION RANGE will cover the entire state. If entered, both the "from" and the "to" must be valid for the state.																
17	NOTE 1: U.S. entries must be 5 positions; while Canadian entries may only be six.																
18	NOTE 2: A state may be entered multiple times as long as the From/To zip codes do not overlap WITHIN A WORKSHEET.																
19	NOTE 3: We suggest using the Point Rate template for specific destination zip codes or small ranges whose rates may differ from the entire state																
20	EFFECTIVE DATE: Required and must be in the following format YYYYMMDD																

- DELETE ROW 1 (HEADINGS) FROM THE CARRIER WORKSHEET AND REPLACE IT WITH ROW 2 (FORMAT ROW) FROM CARRIER INSTRUCTIONS WORKSHEET.

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1	XXXX	XXXXXX	X	XX	XX	XXXXXXXX	XXXXXX	XXXXXX	99999999	99.99	99.99	9999.99	99999999	99999	99999	99.99	
2	ADTS	CH	O	**	AL	ALBERTVII	48118	35950	20190423	2.15							
3	ADTS	CH	O	**	AL	ALICEVILLI	48118	35442	20190423	1.82							
4	ADTS	CH	O	**	AL	ANNISTOY	48118	36207	20190423	1.78							
5	ADTS	CH	O	**	AL	BESSEMER	48118	35020	20190423	1.78							
6	ADTS	CH	O	**	AL	BIRMINGH	48118	35217	20190423	1.78							
7	ADTS	CH	O	**	AL	BRUNDIDC	48118	36010	20190423	1.75							
8	ADTS	CH	O	**	AL	CLANTON	48118	35045	20190423	1.82							
9	ADTS	CH	O	**	AL	CULLMAN	48118	35055	20190423	1.78							
10	ADTS	CH	O	**	AL	GENEVA	48118	36340	20190423	1.82							
11	ADTS	CH	O	**	AL	MADISON	48118	35756	20190423	1.92							
12	ADTS	CH	O	**	AL	MCCALLA	48118	35111	20190423	1.78							
13	ADTS	CH	O	**	AL	MONTGOI	48118	36108	20190423	1.82							
14	ADTS	CH	O	**	AL	OPELIKA	48118	36801	20190423	1.75							
15	ADTS	CH	O	**	AR	BENTONV	48118	72712	20190423	1.63							
16	ADTS	CH	O	**	AR	CLARKSVII	48118	72830	20190423	1.76							
17	ADTS	CH	O	**	AR	FAYETTEV	48118	72701	20190423	1.63							
18	ADTS	CH	O	**	AR	FORDYCE	48118	71742	20190423	1.76							
19	ADTS	CH	O	**	AR	FORREST C	48118	72335	20190423	1.51							
20	ADTS	CH	O	**	AR	LITTLE RO	48118	72204	20190423	1.76							

- SAVE FILE IN A '.CSV' FORMAT.

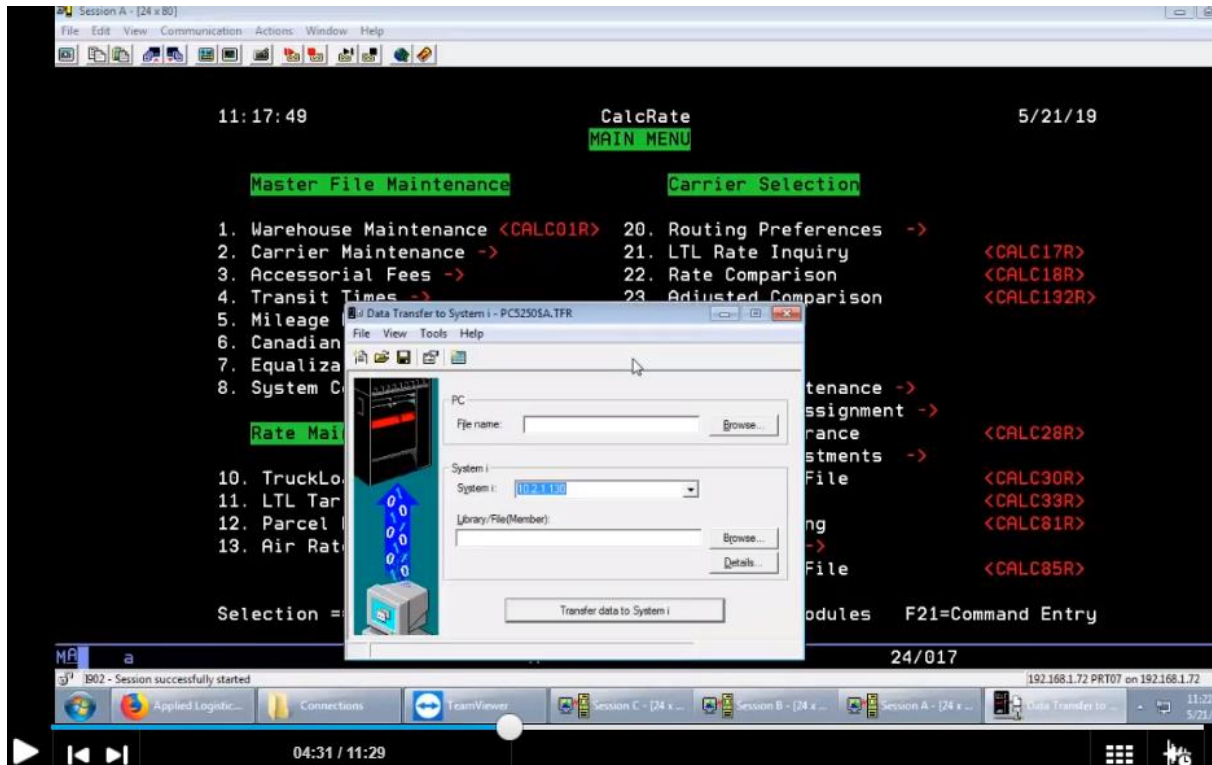


SIGN ON TO CALCRATE USING "CLIENT ACCESS".

SELECT THE "Send files to host" BUTTON (FOURTH FROM THE LEFT)

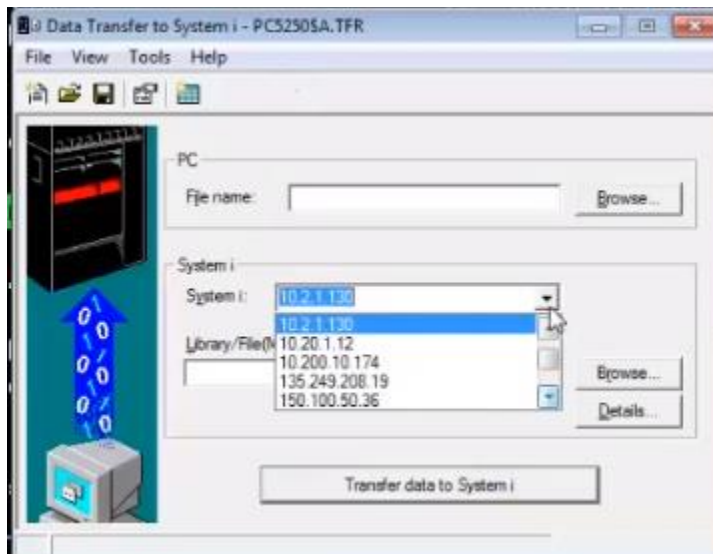


THE 'DATA TRANSFER' WINDOW WILL APPEAR

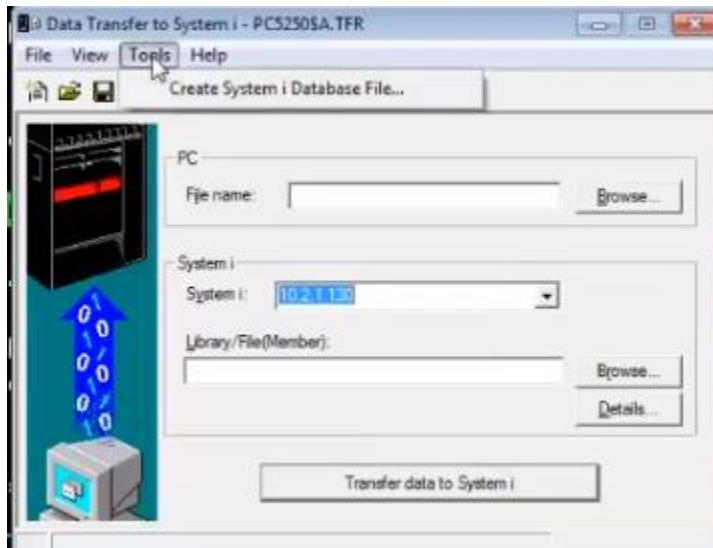


THE iSERIES DEFAULT IP ADDRESS WILL DEFAULT.

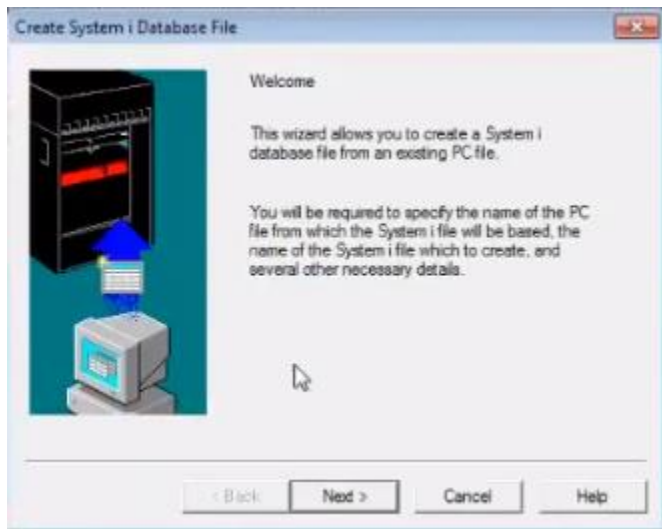
IF IT IS NOT THE PROPER ADDRESS, SELECT THE DEVICE THAT HOUSES CALCRATE



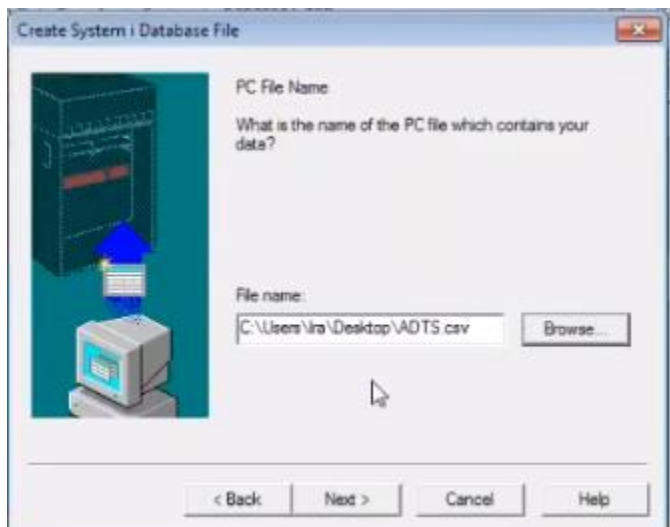
FROM THE TOOLS MENU – SELECT “Create System i Database File”



THE FOLLOWING 'WIZARD' WINDOW WILL DISPLAY



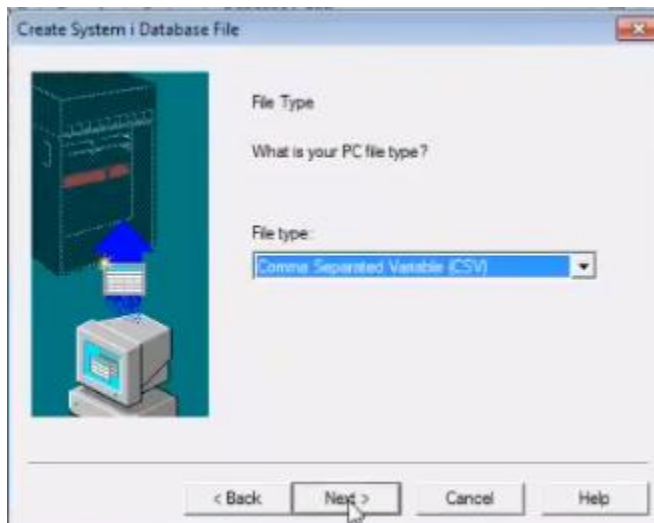
SELECT "NEXT"



USE THE "Browse" BUTTON TO SEARCH FOR, AND THEN SELECT YOUR SAVES .csv FILE.

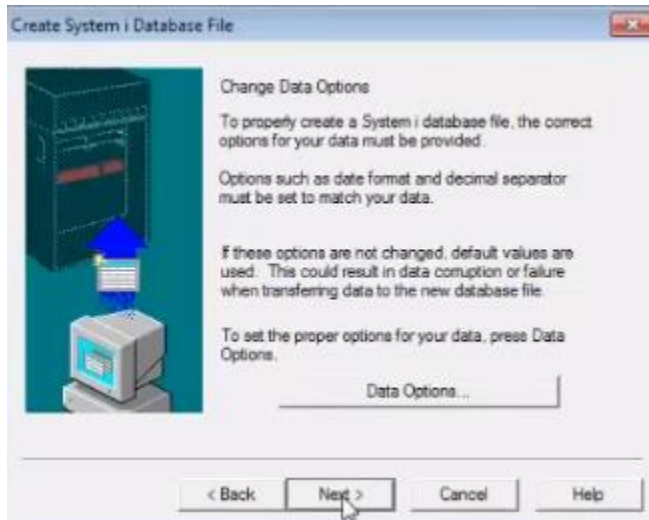
SELECT NEXT

CONFIRM THE FILE TYPE (WHICH SHOULD DEFAULT) FROM THE WINDOW BELOW BY SELECTING 'NEXT'

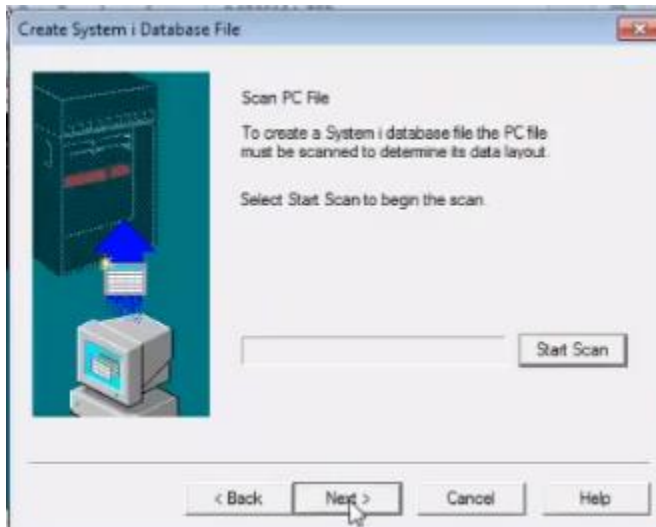


CONFIRM THE FILE PATH (WHICH SHOULD DEFAULT), BY SELECTING THE NEXT BUTTON.

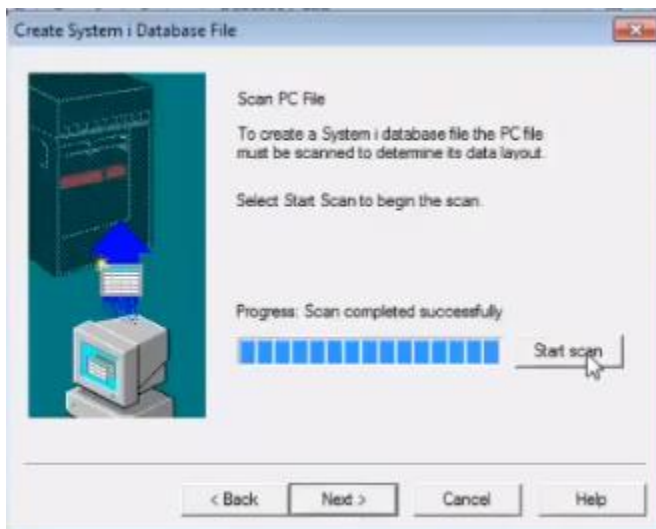
THE FOLLOWING SCREEN WILL APPEAR



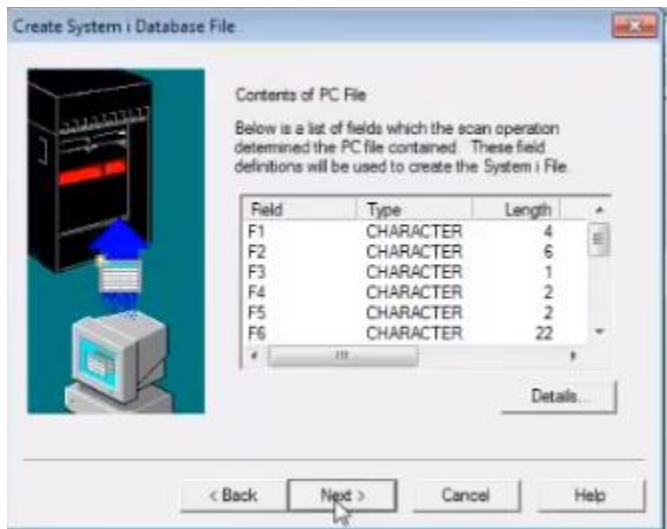
SELECT 'NEXT' AND THE FOLLOWING SCREEN WILL APPEAR



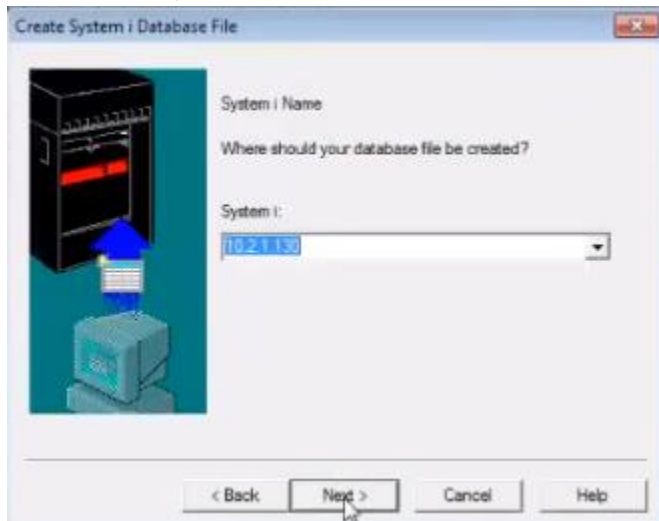
SELECT "START SCAN"



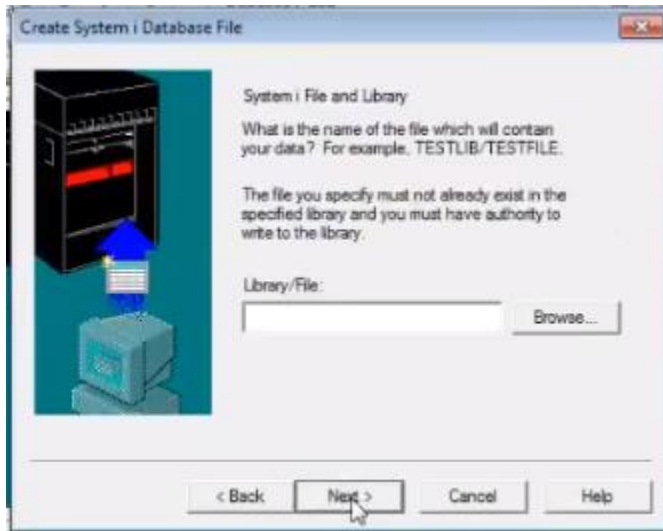
WHEN THE SCAN COMPLETES SUCCESSFULLY, SELECT NEXT
THE FOLLOWING SCREEN WILL APPEAR



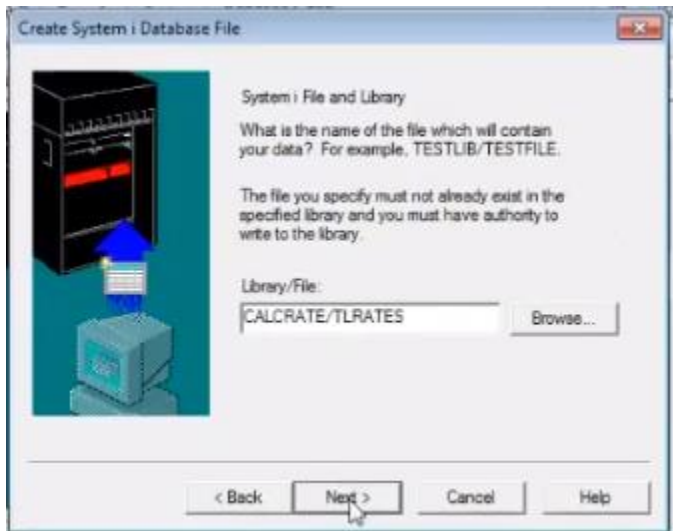
SELECT 'NEXT', THE FOLLOWING SCREEN WILL APPEAR



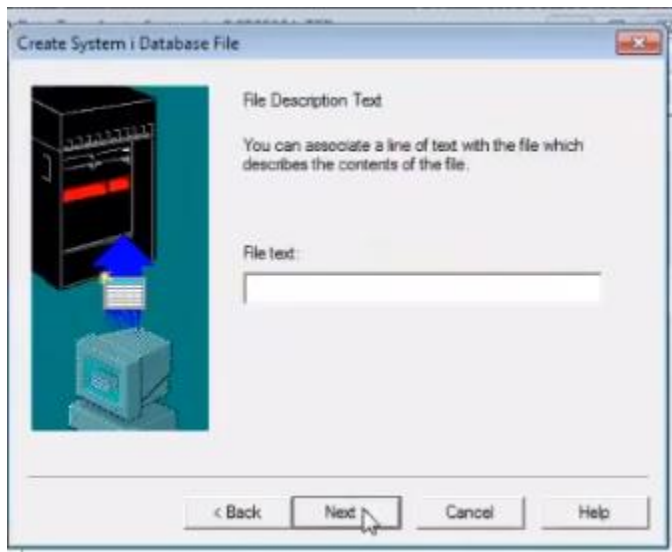
SELECT 'NEXT', THE FOLLOWING SCREEN WILL APPEAR



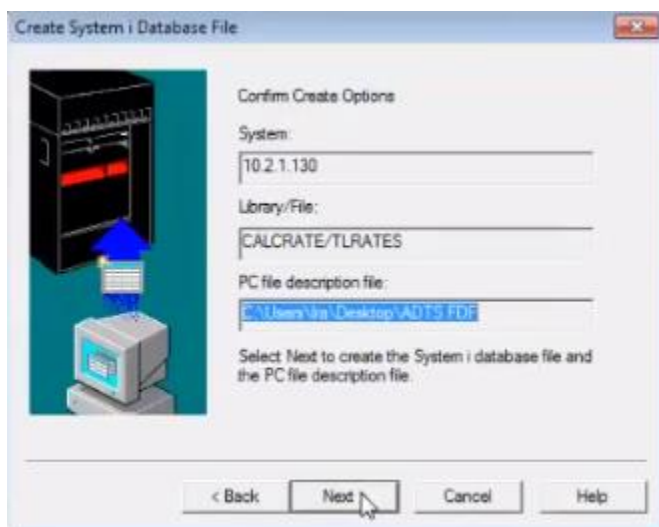
IN THE 'Library/File' FIELD, ENTER THE NAME OF YOUR CALCRATE LIBRARY FOLLOWED BY A SLASH AND THEN "TLRATES", AS SHOWN BELOW.



SELECT 'NEXT', THE FOLLOWING SCREEN WILL APPEAR



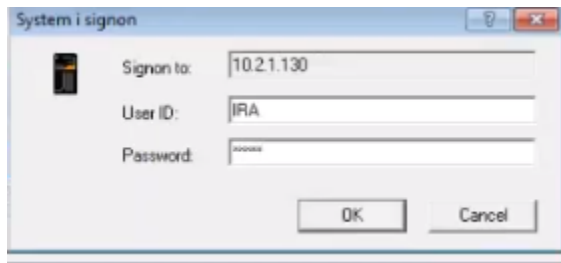
SELECT 'NEXT', THE FOLLOWING SCREEN WILL APPEAR



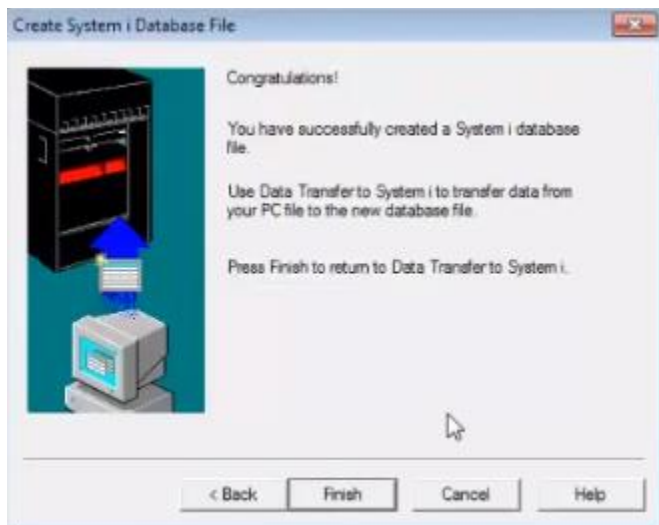
SELECT 'NEXT', THE FOLLOWING WINDOW WILL APPEAR



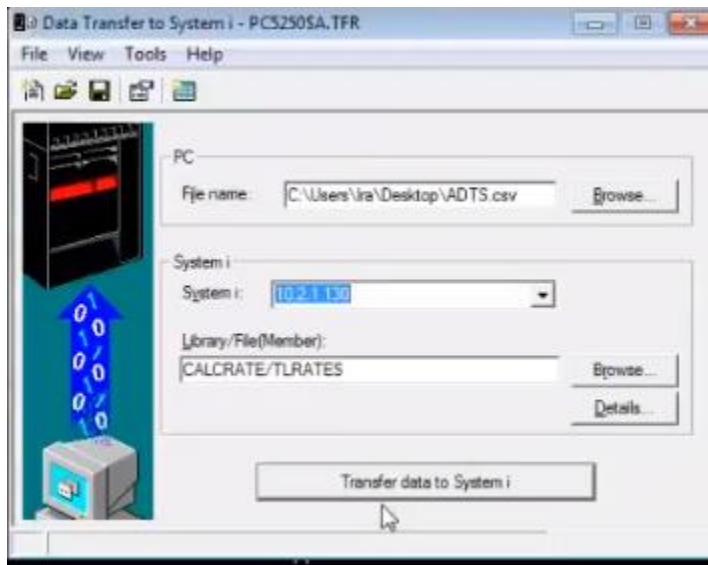
ENTER YOUR ISERIES USER NAME AND PASSWORD



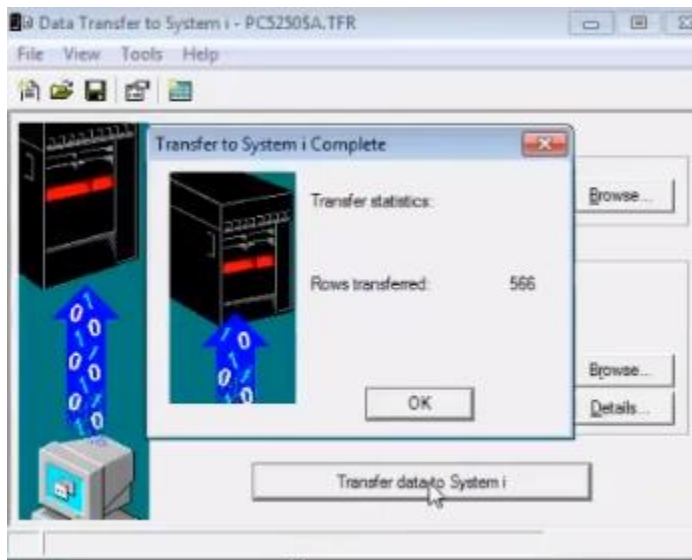
SELECT 'OK', THE FOLLOWING WINDOW WILL APPEAR



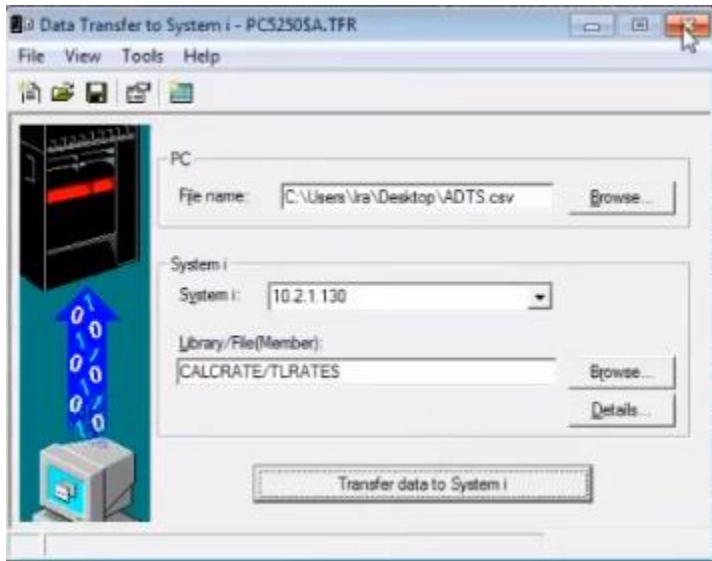
SELECT 'Finish', THE FOLLOWING WINDOW WILL APPEAR



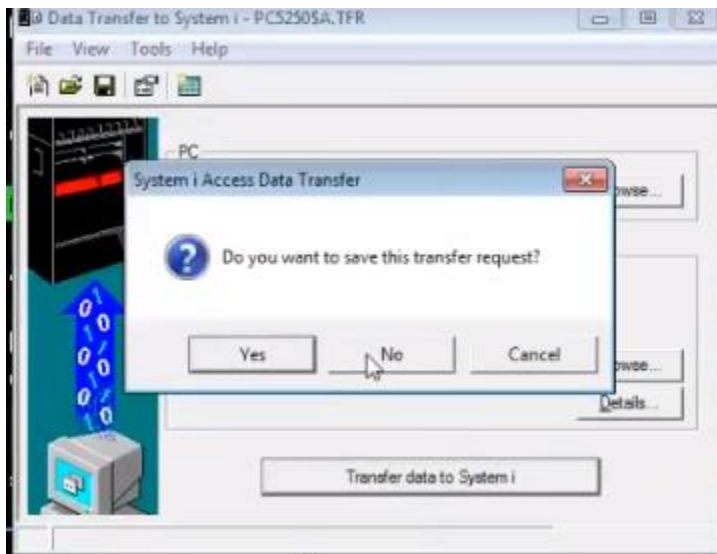
SELECT 'Transfer data to System i', THE FOLLOWING WINDOW WILL APPEAR



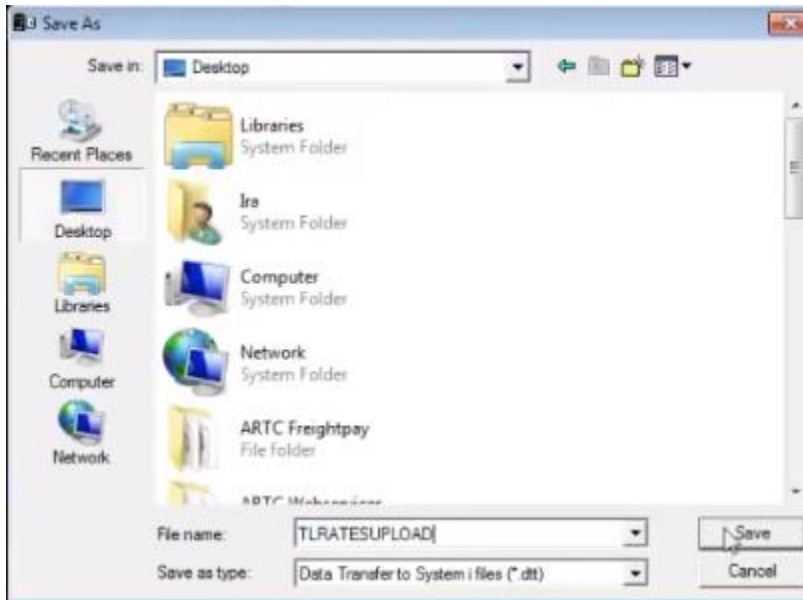
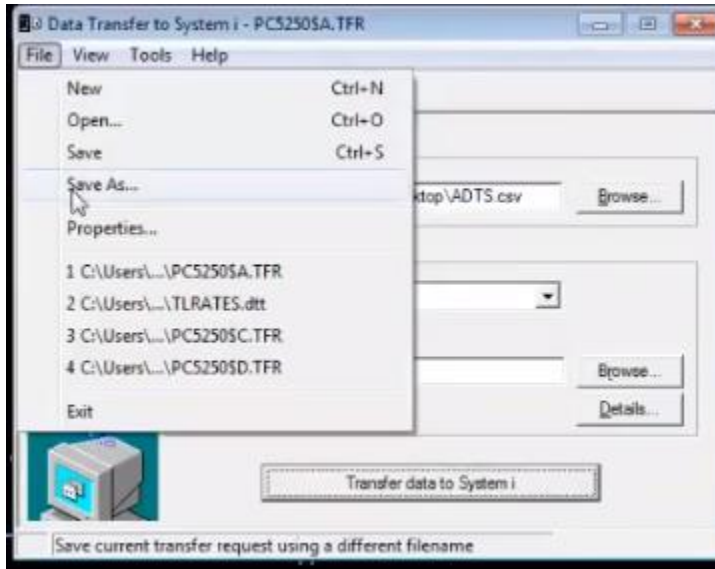
SELECT 'OK', THE FOLLOWING WINDOW WILL APPEAR



CLOSE THE WINDOW BY SELECTING THE "X" IN THE TOP RIGHT-HAND CORNER
THE FOLLOWING WINDOW WILL APPEAR



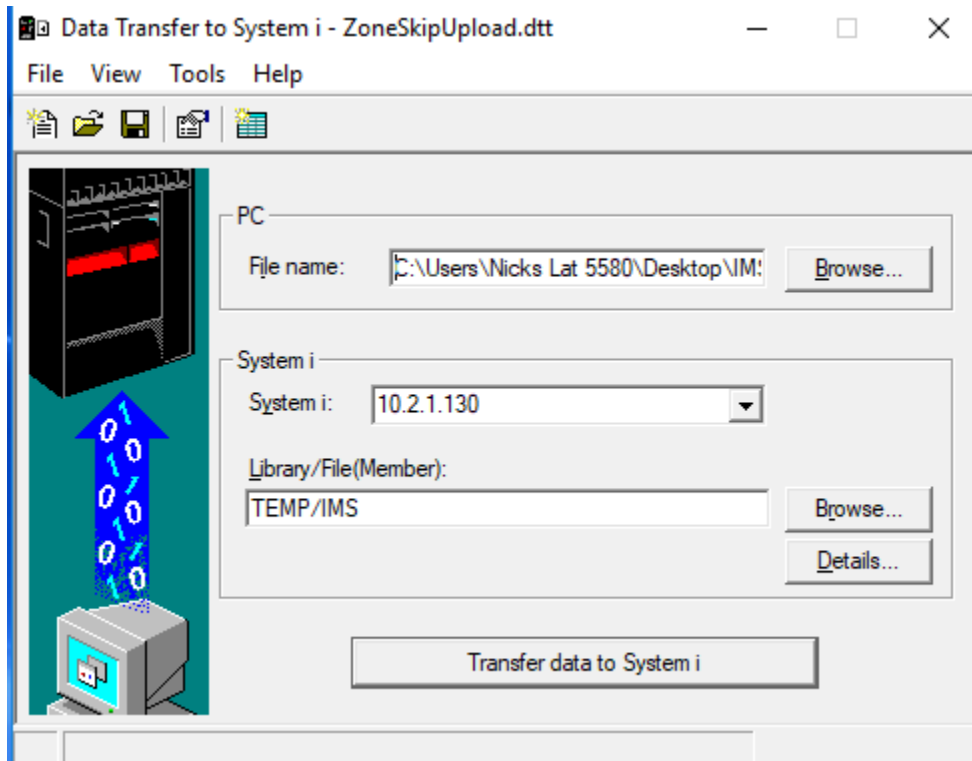
IT IS SUGGESTED THAT YOU SAVE THIS TRANSFER REQUEST TO USE WHEN NEW TRUCKLOAD FILES NEED TO BE UPLOADED



SAVE ICON LOOKS SIMILAR TO THIS. NAME IT AS YOU WISH.



WHEN SELECTED, THE FOLLOWING SCREEN APPEARS.



AS LONG AS THE NEW FILE IS NAMED THE SAME AS THE ORIGINAL AND STORED IN THE SAME PC FOLDER, THEN SELECT "TRANSFER" BUTTON AND THE FILE WILL BE UPLOADED

YOUR TRUCKLOAD FILES SHOULD NOW BE LOADED INTO THE CALCRATE LIBRARY, BUT THEY STILL NEED TO BE TRANSFERRED TO THE PERTINENT TRUCKLOAD RATE FILE.

SELECT OPTION 8 – SYSTEM CONTROL

```
13:42:16                               CalcRate
                                         TRUCKLOAD RATE MAINTENANCE

                                         Select one of the following:

1. Equipment Code Designation           <CALC10R>
2. Point Rates                           <CALC16R>
3. State Rates                           <CALC14R>
4. Range of Weight Rates                 <CALC19R>
5. Range of Miles Rates                  <CALC15R>
6. Multi Stop Flat Rates                 <CALC120R>
7. Truck Load Lane Maintenance         <CALC141R>

Selection ==> 2                               F3=Exit
```

```
13:37:35                               CalcRate                               5/21/19
                                         MAIN MENU

Master File Maintenance                   Carrier Selection

1. Warehouse Maintenance <CALC01R>      20. Routing Preferences ->
2. Carrier Maintenance ->                21. LTL Rate Inquiry           <CALC17R>
3. Accessorial Fees ->                  22. Rate Comparison           <CALC18R>
4. Transit Times ->                     23. Adjusted Comparison       <CALC132R>
5. Mileage Databases ->
6. Canadian Tax Maintenance ->
7. Equalization ->
8. System Control ->

Rate Maintenance                           Billing

10. TruckLoad Rate Maintenance ->       30. Billing Maintenance ->
11. LTL Tariff Maintenance                31. Pro Number Assignment ->
12. Parcel Rate Maintenance ->           32. Payment Tolerance         <CALC28R>
13. Air Rate Maintenance <CALC20R>     33. Freight Adjustments ->
                                         34. B/L Accrual File         <CALC30R>
                                         35. B/L Posting              <CALC33R>
                                         36. Parcel Posting           <CALC81R>
                                         37. EDI Posting ->
                                         38. B/L History File        <CALC85R>

Selection ==>                               99. Return   F20=Modules   F21=Command Entry
```

SELECT OPTION 8 - SYSTEM CONTROL FROM MAIN MENU, THEN
OPTION 14 – Load truckload Point Rates

```
14:47:34                               CalcRate
                               SYSTEM CONTROL

                               Select one of the following:

1. Zip Code Exception Maintenance      <CALC86R>
2. Fuel Region Maintenance             <CALC109R>
3. Fuel Average Maintenance           <CALC88R>
4. CalcPak Security Maintenance       <CALC103R>
5. System Tariffs                     <CALC104R>
6. Direct Points                      <CALC105R>
7. Transit Times                      <CALC106R>
8. Terminal Points                   <CALC107R>
9. Rate Expiration Maintenance        <CALC111R>
10. SKU Number FAK Maintenance        <CALC125R>
11. Load Discount Floor Exceptions    <PRICINGC>
12. Delete 9999/12/31 Records         <DLT9999R>
13. Update Points/Transits            <LOADTRNR>
14. Load Truckload Point Rates        <TLRATESC>

Selection ==> 14                               F3=Exit
```

CONTACT AR TRAFFIC IF YOU GET THE ERROR MESSAGE BELOW

13:40:05

CalcRate

SYSTEM CONTROL

Select one of the following:

- 1. Zip Code Exception Maintenance <CALC86R>
- 2. Fuel Region Maintenance <CALC109R>
- 3. Fuel Average Maintenance <CALC88R>
- 4. CalcPak Security Maintenance <CALC103R>
- 5. System Tariffs <CALC104R>
- 6. Direct Points <CALC105R>
- 7. Transit Times <CALC106R>
- 8. Terminal Points <CALC107R>
- 9. Rate Expiration Maintenance <CALC111R>
- 0. SKU Number FAK Maintenance <CALC125R>
- 1. Load Discount Floor Exceptions <PRICINGC>
- 2. Delete 9999/12/31 Records <DLT9999R>
- 3. Update Points/Transits <LOADTRNR>
- 4. Load Truckload Point Rates <TLRATESC>

ERRORS EXIST SEE REPORT.

ELSE, CHECK THAT YOUR RATES HAVE BEEN UPLOADED SUCCESSFULLY BY GOING INTO OPTION 10 – Truckload Rate Maintenance FROM THE MAIN MENU

13:37:35

CalcRate

5/21/19

MAIN MENU

Master File Maintenance

Carrier Selection

- 1. Warehouse Maintenance <CALC01R>
- 2. Carrier Maintenance ->
- 3. Accessorial Fees ->
- 4. Transit Times ->
- 5. Mileage Databases ->
- 6. Canadian Tax Maintenance ->
- 7. Equalization ->
- 8. System Control ->
- 20. Routing Preferences ->
- 21. LTL Rate Inquiry <CALC17R>
- 22. Rate Comparison <CALC18R>
- 23. Adjusted Comparison <CALC132R>

Rate Maintenance

Billing

- 10. TruckLoad Rate Maintenance ->
- 11. LTL Tariff Maintenance
- 12. Parcel Rate Maintenance ->
- 13. Air Rate Maintenance <CALC20R>
- 30. Billing Maintenance ->
- 31. Pro Number Assignment ->
- 32. Payment Tolerance <CALC28R>
- 33. Freight Adjustments ->
- 34. B/L Accrual File <CALC30R>
- 35. B/L Posting <CALC33R>
- 36. Parcel Posting <CALC81R>
- 37. EDI Posting ->
- 38. B/L History File <CALC85R>

Selection ==>

99. Return F20=Modules F21=Command Entry

THEN, SELECT THE PERTINENT SUB-OPTION 2 TO VIEW THE UPLOADED POINT RATES.

13:42:16

CalcRate

TRUCKLOAD RATE MAINTENANCE

Select one of the following:

1. Equipment Code Designation <CALC10R>
2. Point Rates <CALC16R>
3. State Rates <CALC14R>
4. Range of Weight Rates <CALC19R>
5. Range of Miles Rates <CALC15R>
6. Multi Stop Flat Rates <CALC120R>
7. Truck Load Lane Maintenance <CALC141R>

Selection ==> 2

F3=Exit